



## EMERALD CITY FOOTBALL CLUB

Emerald City FC (ECFC) Board of Directors  
Minutes of Regular Monthly Meeting August 10, 2009  
Sand Point Education Center, Seattle Washington

In attendance: David Smith, Tai Po (arrived 7:30), Bobby Howe, AJ Fischer, Dan Barsher, Jonathan Fischer, Monique Keranen (arrived 7:20), Joe Picciano, Jeanne Suleiman, Mea Fischelis .

Board members excused: Ruth Nicholson, Chris Perkins, Tor Jernudd.

Guests: Peter Fewing, Jon Matsushita (arrived 7:45), Jon Bakken, Jeannette Banobi, Ron White.

President JP convened meeting at 7:15, thanking Ruth for preparing the agenda.

**Minutes of prior meetings:** DB motions to approve June 24<sup>th</sup> and July 6 minutes. JF 2nds.  
*Approved 6 yea, 0 nay, 0 abstain.*

**Report on ECFC Audit:** JF reported on the success of the audit process. Most important is that we have an independent, third party affirmation of our financial statement. JF proceeded to present an updated financial statement reflecting the time frame of April 1 thru July 31, 2009. An updated financial statement will be presented at each monthly meeting.

BH asks how often audits should be conducted. JF responds that current practices of other clubs are not known and that the WYS webpage says that audits are "recommended." He also noted that "review statements" are common, and are about half the cost of a full audit. It was estimated that 6K to 8K would be needed to conduct a review on an annual basis.

2009-2010 Budget: JF presented an overview the current year's annual budget for approval. The most notable deficit area was n regard to our scholarship program, where a deficit of up to 30K is currently anticipated (commitment of 57,000 to date on available funds of 33,417.50 - see Fundraising needs below).

JF moved to approve the annual budget. DB seconds Approved 6 yea, 0 nay, 0 abstain.

**Audit Management letter:** The management letter from the auditors (received just a few days prior) was not presented for review due to time constraints. JP and JF suggested that they would first review the letter in detail and begin to draft a response. A

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discussion with the board would proceed following this initial review (presumably at the Sept BOD meeting) and updates/alterations to the response letter could incorporate BOD input. Furthermore, we would present the “responses” to the auditors for their approval, and finally share the documents publically. It was noted that this timeline is consistent with the process we described to SYSA at the time of their initial request to review the management letter.

Finally, several members wondered if this audit report concluded the WYS “investigation” of ECFC’s finances and it was suggested that we send the audit report by registered mail to WYS (although they already have a pdf copy).

**Financial Aid Request for F92 Green:** A prior request from the F92 Green team manager was never fully resolved. DB *moved that we grant an award of \$1000 to the team to help cover outstanding expenses for their recent travel to Regionals. JF 2nds. Approved 6, 0 nay, 0 abstain.*

**Fundraising:** JP noted the need to establish a fundraising committee and would seek volunteers from the board to lead the effort. An update will be provided next month.

**Coaching Director Report:** - Jon Matsushita is in charge of Fall play days and ADP program. Flyers for the ADP clinic have had limited distribution to date, and ideas were offered as to where we might further advertise the clinics. JP planned to ask SYSA to advertise the clinic although did not expect their cooperation in this regard. In addition to the benefit of working with our experienced coaching staff, it was believed that the \$75 fee (presented “at cost” or close ) would be attractive to families.

- Bobby has offered to conduct free coach clinics this fall as he has in prior years. An offer was forwarded to SYSA Executive Director but we have not yet received a response. The clinics have been very well attended and appreciated in past years.

- The PDL calendar may take us into December this year, in part due to Labor day falling late this year.

- ECFC Girls High School age coaches have been asked to meet with their teams a minimum of 3x per month during fall season.

- It was noted that the BU16 green team had reached the final game of the US Club National Tournament. It was a top rate experience for players and offered great competition. Many thanks to parents and to Coach Tommy Jenkins for doing such a great job preparing the players.

- Coaching Directors met last Tuesday to set tiers for the PDL season.

\_ The PDL expects proposals from WYS and US Club in the near future with regards to possible realignment of PDL club relationships to the state association, or possibility of



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moving to US Club. Bobby/Joe to meet with Todd Lincoln (PDL chairperson) to discuss these possibilities.

- Bobby noted that he had been to 8 tournaments and coached in four this summer.

### **Business Manager Report:**

- A manager's meeting will be scheduled for later in the month. Mea and Phoebe will coordinate on planning for that meeting.

- A Uniform Update was presented. Because some of our uniform pieces are being discontinued, a decision was needed with regard to whether or not we should purchase additional uniform stock (remaining availability of this year's uniform pieces, eg, the Onore jersey) in order to fill future needs next year so that all uniforms would match in the 2010-11 season. This problem was anticipated, but a final decision was put off pending any additional information that might be available. It was ultimately decided that we would NOT purchase extra uniform stock at this time, and assurances were given that we could find very close matches to the current uniforms in the coming season.

- Mea also reported that we have completely moved out of the old office, and in the new one.

- Business cards had been ordered/received for Mea and Coaching director. A general ECFC card was also received.

- The concussion presentation was well received, and a future presentation for parents should be scheduled.

- It was suggested that we hold some meetings with the older girl's teams as they are heading off to their HS seasons. Mea will investigate.

- The plan to withhold player cards for players whose families have not meet their financial obligations to the club (or at least made an effort to contact the club and create a payment plan). This action has the full support of the board. We are particularly sensitive to making sure that team managers are not be put in the "middle;" they will simply be informed on a case by case basis if player cards are withheld or recalled. The coach reps also recognize and support this proposed policy.

**Player rep report:** No issues to report. Currently about 60 members on Emerald City Facebook page . AJ noted how much she enjoyed our Play Days program in the past and was willing to help promote it.

**Coach reps report:** DS noted current accusations against a local coach with regard to sexual misconduct and wondered if ECFC has policy in place with regard to cell phone communications with players. It was noted that the coaching contracts have an explicit harassment policy clause. Further, we wondered if there might be a model program for



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our coaches to undergo further training in this area. Mea knew of a YMCA program and agreed to look into the availability/suitability of that program.

- TP has begun to develop an alumni list and will work on an alumni game for future years. PF suggested creating an ECFC "Hall of fame" to honor past players.

*JP motions to adjourn at 10:05 pm. Multiple seconds. Unanimous approval.*

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